

2018-19 Kids Care Handbook Supplement

Students enrolled in Kids Care will follow the procedures and policies detailed in the Warrenton Prep handbook or Warrenton Grade School handbook with the additions below.

<p>Arrival and Dismissal</p>	<p>Parking A special zone has been designated on Cedar Avenue. You may park in this zone for quick drop-off and pick-ups. If you will be longer than five minutes, please park in the main grade school parking lot.</p> <p>Signing In and Out Child must be signed in and out each day. If your child is going home with someone who is not authorized on your child's pick up form, you need to send a note or speak with staff. Please have that person bring identification.</p>
<p>Emergency School Closures</p>	<p>If the Warrenton-Hammond School District does not have school because of snow or ice, there will be no care that day. You will not be charged.</p>
<p>Enrollment</p>	<p>Each year, open enrollment* for summer and fall begins the first Monday in April. Program information and reservation forms are available in-mid-to late March; however reservation forms are not accepted prior to the first Monday in April. Forms are time and date stamped when received and if multiple reservation forms are received at the exact same time, a random lottery will be used to determine placement. Those not placed in the program will be placed on a waiting list.</p> <p>*Reservation forms for students currently enrolled in Warrenton Prep or Kids Care are accepted the last week of March.</p>
<p>Field Trips</p>	<p>You will be notified in advance of the date, time, destination, and costs of all field trips. Volunteer parent/guardians are always welcome, but must have current background check on file with the school district.</p>
<p>Food</p>	<p>All meals and snacks are included in program fees.</p>
<p>Nap/Rest time</p>	<p>Caterpillars and Butterflies enrolled in our after-school program will take a daily rest for 45 minutes. A blanket and/or small stuffed animal may be brought from home for rest time. However, please be sure to launder the blanket once a week.</p>
<p>Schedule</p>	<p>Summer Program Weekday care is provided June 14 – August 30 from 7:30 a.m. - 5:30 p.m. <u>NO CARE ON:</u> July 4 and Aug. 31.</p> <p>After-School Program Afternoon care is provided when the school days ends until 5:30 p.m. The school district calendar can be found at www.warrentonschools.com</p> <p>Off-Day Program Care provided from 7:20 a.m. - 5:30 p.m. on 21 days when school is closed. <u>OPEN:</u> Oct. 12, Nov. 12, Nov. 19, Nov. 20, Nov. 21, Dec. 26-28, Dec. 31, Jan. 2-4, Jan. 21, Jan 25, Feb. 18, March 22 and March 25-29. <u>NO CARE ON:</u> Nov. 22, Nov. 23, Dec. 24, Dec. 25, Jan. 1 and May 27.</p>

<p>Tuition and Fees</p>	<p>Summer Program Total cost of \$1,320 (equivalent to \$24 per day) is billed in three monthly payments of \$440. No reduction in cost when child is absent.</p> <p>After-School Program Total annual cost is billed in nine equal monthly payments beginning September 2018. No reduction in cost when child is absent.</p> <p>Off-Day Program All 21 days for \$504 (equivalent to \$24 per day). The \$504 is billed in nine equal monthly payments of \$56, beginning September 2018. No reduction in cost when child is absent.</p> <p>Payment Payment may be placed in the classroom payment drop or delivered to the district office. Please make checks payable to WHSD. Past due accounts will be contacted by district administration. If payment cannot be arranged, services may be immediately terminated and the balance turned over to a collection agency.</p> <p>Late Pick-Up Fees If child is picked up after 5:30 p.m., a \$5 fee will be assessed for each 10-minute period until child is picked up.</p> <p>Insufficient Fund Fees There will be a \$25 fee should the bank not honor your personal check.</p>
<p>Withdrawal</p>	<p>If you wish to withdraw your child from any program, a two-week written notice is required.</p>